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American Registry of Radiologic Technologists

on behalf of

Florida Department of Health

State Licensing Guide

1. Print appropriate certification application information from your state website.
2. Fill out application and mail to the FL-DOH Rad Tech Certification office with the appropriate state application fee for eligibility determination. NOTE: Do NOT include the examination fee.
3. The FL-DOH Rad Tech Certification office will determine your eligibility for the certification for which you have applied. You will receive a letter from them informing you of your examination eligibility or the need for additional documentation within 30 days of receipt of your application.
4. The FL-DOH Rad Tech Certification office will enter your information into the STATERHC.ORG database. Your FL-DOH Rad Tech Certification 180-day eligibility period will start at this time. You must pay ARRT for your examination at least 30 days prior to the last day of your FL-DOH Rad Tech 180-day eligibility period. Each time you need to retake the examination, you must apply to the FL DOH Rad Tech Certification Office to be considered for a new exam eligibility.
5. If you are a first-time user, you will need to create a personal profile on this site. If you already have a profile, skip to Step 6.
 - a. Select "Register" from the login screen.
 - b. Enter Zip Code, Date of Birth and last four digits of your Social Security Number as submitted on your state certification application.
 - c. Verify the information that the state has entered. (Notify your state, not ARRT, of any necessary changes).
 - d. Select a username and password, fill in other personal information and create your profile.
6. Pay for your examination by credit card. (You may also pay with a cashier's check or money order, but you will need to mail your payment with a copy of your FL-DOH Rad Tech Certification office Notice of Eligibility Letter to the ARRT. Personal and business checks are not acceptable and will be returned.)
7. Within approximately 7-10 business days, you'll receive an email from ARRT informing you that your Candidate Status Report is available on your StateRHC.org [Profile page](#). You'll also receive a printed Candidate Status Report and a state licensing handbook from ARRT via U.S. mail.
8. Schedule your exam appointment: Call Pearson VUE at 1.800.632.9055, or [schedule online](#).
9. Complete exam.
10. The FL-DOH Rad Tech Certification Office no longer mails pass/fail notifications. Your scores will be posted on their website at www.doh.state.fl.us/mqa/exam. Contact FL-DOH Rad Tech Certification Office if your results have not been posted to their website within four weeks.